

Position

Cambridge IGCSE / IB Diploma Programme native English teacher

School

Meikei High School, Tsukuba, Japan (Grade 7-12)

Salary

Salary is determined based on experience but compares favorably to other schools in Japan.

Benefits

Full medical and essential dental coverage, commuting allowance, partial housing allowance (for rental properties only).

Period of contract

3 years (extension possible)

Working hours

From 8:30 a.m. to 5:30 p.m. (flextime system), Monday to Friday

Start date

From 1 April 2026 or later, negotiable (Details will be discussed in the interview.)

A minimum of 3 years teaching experience required (Cambridge International Education Programme / IB experience an advantage). Not suitable for newly qualified teachers.

Application Deadline:

Applications will close once a candidate has been selected.

The successful candidate profile

- A dynamic and pro-active teacher, preferably with independent sector or international experience
- A strong team player willing to support other colleagues
- Good working knowledge of Cambridge International Education Programme and/or the IB Diploma Programme and recent developments an advantage
- Native English-speaking teacher
- Pastoral responsibility or experience would be an advantage
- Willingness to contribute to the wider school life
- Willingness to help develop Cambridge International Education Programme and the IB programme as the course expands
- Knowledge of Japanese, or willingness to learn Japanese would be an advantage

We are currently looking to appoint an individual who has:

- Bachelor's degree or higher in a relevant discipline
- Experience in teaching and the ability to motivate a diverse student body
- Basic IT skills
- The successful candidate will be responsible for teaching classes of Cambridge Lower Secondary (Grade 7-8), IGCSE (Grade 9-10) and the IB programme (Grade 11-12) in English. There is a possibility of teaching an Extended English Class (EEC) for students with a high level of English proficiency, including those who have lived overseas.

In return, we will provide you with:

- The opportunity to work in the stimulating environment of our dedicated and hardworking English / IB Department
- Support with professional development needs
- A positive and modern working environment

Meikei High School, renowned for academic excellence, is seeking to appoint a dynamic, inspiring and ambitious professional to the position of Cambridge International Education / IB Social Sciences teacher commencing in April 2026 or later. Applicants must be eligible to work in Japan and fluent in English.

We are an independent Japanese Article One IB World School located in Tsukuba City, approximately 45 minutes from Tokyo by train. Established in 1979, we are regarded as one of Japan's leading independent schools and are particularly popular with Japanese families returning from abroad.

The school is coeducational with a current student body of around 1,640 students ranging in age from 12 to 18 (junior and senior high school under the Japanese education system). Most students are Japanese, but a large percentage (nearly one in five and growing) of returnees and international students. The majority are day students, but we also accommodate around 330 boarders in our dormitory.

Designated as a Super Science High School by the Ministry of Education, Culture, Sports, Science and Technology, Meikei has superb facilities. These include five fully equipped science labs, extensive art, music and Japanese calligraphy programmes, five gymnasiums for different sports (with two dojos), a rugby field, a baseball pitch, an outdoor swimming pool and numerous other facilities spread over a large campus. The school is closely affiliated with The University of Tsukuba as well as many local, internationally renowned research institutes.

In 2016, Meikei received IB accreditation and became one of the first schools in Japan to teach the Dual Language (English and Japanese) IB Diploma Programme. We are now teaching our seventh cohort of students and are looking to expand our international programme. Applicants will be expected to assist with curriculum development and the expansion of the IB programme in general. Additionally, we plan to establish

an international program offering Cambridge International Education Programme (Lower Secondary and IGCSE) in select subjects that will eventually connect to the IBDP. Applicants will be expected to play a role in supporting the launch of this program as well.

Meikei High School believes in academic excellence, and all our students are motivated and hard-working. One in four of Meikei's IBDP graduates have received an IB final score of 40 or higher, and most of our graduates have been awarded the Bilingual Diploma. Most graduates go on to notable universities, both in Japan and abroad.

Tsukuba City, in which Meikei High School is located, was originally designed as a satellite science and learning hub for Tokyo and is home to Japan's space program. It is connected to central Tokyo by a high-speed rail link and a motorway, enabling access to Akihabara Station in around 45 minutes. As the city is outside of the Tokyo metropolis, it is a mixture of both modern and rural Japan: a high-tech city and university surrounded by fields and forested mountains. This location makes living in Japan a culturally interesting and varied experience.

To find out more about this exciting opportunity to join the IB teaching team at Meikei High School in Japan, please send an updated CV as well as a cover letter to

Mr. Kenji Kiyosawa
Deputy IBDP Coordinator
kiyosawa@meikei.ac.jp

To find out more about Meikei High School, visit <https://www.meikei.ac.jp/>